G-docs vs. MS Word docs in PowerDMS (Analysis and Argument for allowing G-doc usage by SMEs)

Reasons to allow SMEs to use G-docs (despite the administrative inconvenience to our team, and the loss of ownership/control of docs that live on SMEs’ and teams’ G-drives):

1. It’s anti-collaborative and therefore goes against our motto (#bettertogether). G-docs are a more collaborative tool than Word.
2. Enforcing the usage of a 30+ year old platform only (MS Word), based on our own preference, makes us seem like dinosaurs.
3. It’s inflexible: some people will insist on working with, and possibly submitting G-docs regardless of what we say.

Counterarguments to the “MS Word is better” argument:

1. People can keep editing G-docs after submitting a doc for review, but they can do the same thing with a local version of an MS Word doc. They know if they’ve submitted a document for review, so it should be up to them to know that they shouldn’t be making changes to it and expect it to be part of the review.
2. It ignores the reality of last-minute changes, and that our teams, processes, and docs are constantly changing. Many real-world docs, slide decks, and other deliverables are edited right up until publishing. We’ve all submitted a doc to an editor and then remembered something we wanted to include afterwards. A more flexible solution would be to establish a process for change requests after submission for review, because it happens. And let people know that if they don’t follow this process, they’ll have to request an update after we’ve done our review.